Vibration Institute

ANAB
ANSI National Accreditation Board
ACCREDITED
ISO/IEC 17024
PERSONNEL CERTIFICATION BODY
Accreditation ID: #0845

C-F-009 Application for Examination and Certification of Vibration Analysts

Per ISO 18436-2:2014

A completed and signed application must be submitted prior to your exam date (minimum of 15 business days is expected for application review). Results will be held until application is approved by the Vibration Institute office.

Date of Application: _____
mm/dd/yyyy

Country of Citizenship*: *(required)* _____

**The Vibration Institute can neither train nor certify any individual that is a citizen of, or resides in, any USA-embargoed country due to U.S. Department of State "International Traffic in Arms Regulations" (ITAR).*

Date and Location of Exam

Date of Exam _____
mm/dd/yyyy

Location of Exam: _____

Legal Name: _____
Enter your legal name, exactly as listed on your government-issued photo identification card.

Certificate Name _____
Enter your name, exactly as you would like it to appear on your certificate, should you be certified.

Business/Company Name: _____

Phone: *Include Country Code* _____

Alt. Phone: *Include Country Code* _____

Business Email: _____

Personal Email: _____

Mailing Address: This is the physical mailing address the Vibration Institute will use for shipping your certificate, should you be certified.

The address provided is: ☐ Residential ☐ Business

Street Address 1: _____

City: _____

Street Address 2: _____

State/ Province _____

Country _____

Zip Code/ Postal Code: _____

Please indicate your highest level of formal education (optional information):

☐ 4-Year Degree ☐ 2-Year Technical Degree ☐ High School ☐ Other

Name of Institution: _____ **Degree:** _____

Requirements to Sit for (Take) a Certification Examination: The Vibration Institute vibration analyst certification conforms to the International Standard ISO 18436-2:2014 Condition monitoring and diagnostics of machines — Requirements for qualification and assessment of personnel, part 2: Vibration condition monitoring and diagnostics. Note: References below to Section numbers (e.g., Section 5.3.1) refer to section numbers in ISO 18436-2:2014 unless otherwise stated.

To be eligible for assessment, per ISO Standards, candidates:

- shall provide documentary evidence of qualified training in vibration analysis and condition monitoring
- shall provide evidence of qualified experience in vibration analysis and condition monitoring
- shall be certified at the previous level unless they qualify for mature (direct) candidate entry into Category II or Category III

Documented relevant training and experience are required to sit for the Vibration Institute's Vibration Analyst Certification Examinations. The minimum required training and experience are shown in the table below:

MINIMUM REQUIRED TRAINING & EXPERIENCE		
Category	**Training (Hours)**	**Work Experience (Months)**
Category I	30	6
Category II	Cat I+38	18 (12 with degree)
Category III	Cat II+38	36
Category IV	Cat III+64	60

Direct Entry to Category II: A certification candidate may skip the Vibration Institute Category I examination, certification, and formal training requirements for Category I, and apply directly for Category II certification if they meet any one of the criteria below. Candidates must still meet the 38-hour training requirement for Category II.

If you are applying for Direct Entry into Category II, check the box below which applies to you

☐ Have a 4-year degree from a college or university plus at least 12 months of experience

☐ Have a 2-year technical degree from a college or university plus at least 12 months of experience

☐ Have 3 or more years of work experience in vibration analysis

Direct Entry to Category III: A certification candidate may skip the Vibration Institute Category II examination, certification, and formal training requirements for Category II, and apply directly for Category III certification if they meet any one of the criteria below. Candidates must still meet the 38-hour training requirement for Category III.

If you are applying for Direct Entry into Category III, check the box below which applies to you

☐ Have a 4-year degree from a college or university plus at least 5 years of experience

☐ Have a 2-year technical degree from a college or university plus at least 6 years of experience

☐ Have 7 or more years of work experience in vibration analysis

Select the Category, Language and Units of the exam you wish to take (check only one):

	Category I
☐	EN.SI
☐	EN.US
☐	ES.SI
☐	ES.US
☐	PT.SI

	Category II
☐	EN.SI
☐	EN.US
☐	ES.SI
☐	ES.US
☐	PT.SI

	Category III
☐	EN.SI
☐	EN.US
☐	ES.SI
☐	ES.US
☐	PT.SI

	Category IV
☐	EN.US
☐	
☐	

EN = English | **ES =** Española (Spanish) | **PT=** Português (Portuguese)

SI = International System of Units | **US =** United States Customary

Is this a re-test? ☐ Yes ☐ No

Current Vibration Analyst Category (check only ONE, your most current Certification category)				
☐ None	☐ Category I	☐ Category II	☐ Category III	☐ Category IV
VI Certificate Number		Other Certifying body:		
		Certificate Number		

Required Training

Per our ANAB (ANSI National Accreditation Board) requirements, exam candidates **MUST provide documentary evidence of successful completion of the training** (e.g., certificate). Please check how you will do this

☐ Previous training (Include documentary evidence of the training)

☐ Take a Vibration Institute course immediately prior to the examination date. List the full training course name and the dates when your course meets.

☐ Take a course from another training organization immediately prior to the examination date. List the full training course name, the dates when your course meets, and have the training organization verify that you will attend that training course. (Training organization should provide a signed letter for verification).

Required Experience Verification

The Minimum Required Training & Experience table indicates how much cumulative vibration analysis and condition monitoring experience is necessary to qualify for each certification exam category. The listed time does not include experience in companion technologies (e.g., alignment, thermography, etc.). Check the box which best describes your cumulative vibration and condition monitoring experience. (check only one box.)

☐ 6 to 11.9 months	☐ 12 to 17.9 months	☐ 18 to 35.9 months	☐ 3 to 4.9 years	☐ 5 or more years

Per our ANAB (ANSI National Accreditation Board) accreditation requirements, exam candidates MUST provide evidence of their work experience beyond personal attestation. To do so, provide a signed attestation from your employer, a professional associate (if you are self-employed), VI International Representative (international exam only), or VI Exam Sponsor (international exam only) in the box below.

Attestation by employer*, professional associate, VI International Representative, or sponsor:

I hereby verify that I have reviewed the work experience of the applicant in this application, and attest to its accuracy via my signature in the Attestation Signature box.

Attestor's Signature:	**Job Title**
Name & Date (mm/dd/yyyy)	**Company:**

Typing your name in the Attestor's signature box will be interpreted as your legal signature.

Photo Identification: On the date of the certification examination you will be required to show a government issued photo ID to the Exam Proctor/Invigilator prior to receiving the examination. Acceptable forms of identification are a Driver's License, State Issued Photo ID, and/or Passport. Company issued photo IDs may be accepted if the exam is taking place on location at that company.

Certification Exam Special Accommodations: It is the policy of the Vibration Institute to make reasonable accommodations for candidates with special needs. However, to do this, we must know what the needs are ahead of time. If you have special needs (e.g., English translation dictionary, visual impairment, dyslexia, handicapped facilities, etc.) list them here and the Vibration Institute will do our best to make necessary and reasonable accommodations.

In the event of impairment of your abilities (ie: dyslexia, etc.), and upon requesting a modification/ accommodation, verification from an authorized medical professional may be required prior to providing the requested accommodation. Additional fees may apply.

Special Accommodation Request:

Release: (you must check one box for each statement below):
Do you authorize the release of your examination results to your examination sponsor and/or employer?

(check one): ■ Yes ☐ No

**** If No is selected, the Vibration Institute will refer all certification status inquiries to you, including those from your employer.***

It is the policy of the Vibration Institute to publish the names of all certified vibration analysts. Names will only be published upon successful completion of a Vibration Institute certification examination. Unsuccessful candidate names will not be published.

I authorize publication of my name (check one): ☐ Yes ☐ No

Candidate's Attestation & Signature

In order to qualify to sit for (take) a certification examination, you must agree to the following terms and conditions, and attest to the accuracy of the information provided on this application.

I agree to the terms and conditions of the Vibration Institute certification program and agree to:

a. comply with the relevant provisions of the certification scheme
b. make claims regarding certification only with respect of the scope for which certification has been granted;
c. not use the certification in such a manner as to bring the certification body in to disrepute, and not to make any statement regarding the certification which the certification body may consider misleading or unauthorized
d. discontinue the use of all claims to certification that contains any reference to the certification body upon suspension or withdrawal of certification, and to return any certificates issued by the certification body
e. not use the certificate in a misleading manner
f. supply information requested by the Institute needed in the assessment of this application; and,
g. adhere to the Vibration Institute's Code of Ethics.

I understand that the certificate issued is the property of the Vibration Institute and it can be revoked for violations of the Institute terms and conditions or the Institute Code of Ethics.

I understand that if a certificate is issued, I must inform the Vibration Institute, without delay, of matters that can affect my capability to continue to fulfill the certification requirements. Failure to do so may result in forfeiture of my certificate.

I understand that the Vibration Institute will not participate in disputes (legal or otherwise) between a certified individual and a third party holding their certificate and will not issue a replacement certificate if the certified individual explicitly or implicitly authorized the third party to hold their certificate.

I understand that upon expiration of my certificate, it is my sole responsibility to submit a renewal application and the required documented evidence within the appropriate time frame as defined on the Vibration Institute website, whether or not I am notified by the Vibration Institute.

The information provided on this application is true, accurate, and complete to the best of my knowledge. Additionally, I am willing to provide in a timely manner, any additional evidence requested by the Vibration Institute that supports the information provided in this form.

I understand that falsifying information could result in the loss of my certification.

Signature:		**Date Signed:**	
Printed Name:			*mm/dd/yyyy*

Typing your name in the signature box will be interpreted as your legal signature.

Send Completed & Signed Form to:
Vibration Institute **1801 N. Mill St., Ste A** **Naperville, IL 60563** Email: vicertification@vi-institute.org Fax: 1 (630) 654-2271

Questions?:
Visit: www.vi-institute.org Email: information@vi-institute.org Call: 1 (630) 654-2254

Office Use Only:	
Date Received:	
Decision:	☐ Approved ☐ Denied
Reviewer:	
Category:	