



TRAINING
CONFERENCE
& EXPO

FORT WORTH, TEXAS

August 5-7, 2026

Do you need help requesting approval to attend VIATC 2026?

Follow the instructions below to customize our template and request approval today!

Instructions:

1. Replace <Insert Date> with the current date and <Name> with your supervisor's name.
2. Enter your name and title.
3. You can customize the benefits to align with your role and company goals or use the provided list.
4. 2026 pricing can be found via the links below.
5. Add your estimated travel and accommodation costs.

2026 Registration Pricing:

[Member Prices](#)

[Non-Member Prices](#)



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Date: <Insert Date>

To: <Supervisor Name>

From: <Your Name>

Subject: Request to Attend VIATC 2026

Dear <Supervisor Name>,

I am writing to request approval to attend the **Vibration Institute's 49th Annual Training Conference & Expo**, taking place **August 5-7, 2026**, at the **Sheraton Fort Worth Downtown in Fort Worth, Texas**.

VIATC is a leading event for vibration analysis, condition monitoring, reliability, and predictive maintenance professionals. The conference brings together practitioners, technical experts, exhibitors, and industry leaders for advanced training, technical sessions, case studies, and networking opportunities focused on improving equipment reliability and vibration analysis practices.

More information: www.vi-institute.org/viatc2026-conference

Attending VIATC 2026 will provide valuable opportunities to:

- Learn practical vibration analysis techniques and reliability strategies from industry experts
- Attend technical sessions and case studies focused on real-world applications
- Explore the latest technologies, tools, and services in the expo hall
- Network with vibration analysis, condition monitoring, and reliability professionals
- Bring back actionable insights that can support equipment reliability, maintenance planning, and operational performance

The conference includes technical presentations, training opportunities, an exhibition floor, and networking events designed to support professional development and strengthen reliability-focused programs.

Estimated Cost:

- **Registration:** <Insert price>
- **Travel:** <Insert estimate>
- **Accommodation:** <Insert estimate>
- **Meals and incidentals:** <Insert estimate>
- **Total Estimated Cost:** <Insert total>

I believe attending VIATC 2026 will provide practical knowledge, industry connections, and exposure to current technologies that can directly benefit our team and support our organization's reliability and maintenance goals.

Thank you for considering my request. I would be happy to share key takeaways, session notes, and relevant resources with the team following the conference.

Best regards,
<Your Name>
<Title>, <Company>